

WebEx Instructions:

It is recommended to log into the session at least 20 minutes before to ensure internet connectivity.

Please note this conference may require an installation of Active-X component. If you are using the following browsers:

- Internet Explorer - Install Active-X component which is a yellow band at the top of the screen
- Mozilla Firefox - Install or allow the Active-X add on

To join the Web Conference as a Participant:

- 1) Go to: <https://www.webmeeting.att.com>
- 2) Enter the Meeting Number: **877-336-1839**
- 3) Enter the Code: **7351581**
- 4) Enter your **email address**
- 5) Enter your **name**
- 6) Click **Submit**
- 7) You may be prompted to identify yourself as the Host or Participant. Select **"Participant"** and click **"Submit."**

To join the Audio Conference Bridge as a Participant:

- 1) Dial the following number: **877-336-1839**
- 2) When prompted, type in the Access Code: **7351581**
- 3) To join the Audio Conference **press the “#” key**
- 4) Enter Security Code **1234** followed by the # key
- 5) At the tone, please speak your name

If the Host has not dialed in yet, you will hear an automated response saying “The host has not yet arrived, please stand by.” You will hear music on hold until your Host arrives.